



Student Registration & Records
Phone: (405) 587-0438 **FAX:** (405) 587-0436
Mail: PO Box 36609 | OKC, OK 73136
Location: 1701 Exchange Ave | OKC, OK 73108

ESTABLISH RESIDENCY BY AFFIDAVIT (70 O.S. § 1-113)
 Section 14. Residence of Child Attendance in Transportation Area
Care & Custody

This affidavit is valid for the current school year only and is not a transfer of legal guardianship.
If the custody arrangement continues, an affidavit is submitted annually to the school.
If the custody arrangement ceases to exist, the affidavit becomes null and void.

Per State Law: Any person who willfully makes a statement in an affidavit which the person knows to be false shall, upon conviction, be guilty of a misdemeanor punishable by imprisonment in the county jail for not more than one (1) year or a fine of not more than Five Hundred Dollars (\$500.00) or both such fine and imprisonment. Using a false address for school placement may result in the parent being charged tuition based on a prorated cost of \$5,500 per year per student. *Home visits* may be made by OKCPS Administrators or designee.

Child's Legal Name (As written on Birth Certificate)	Date of Affidavit		
<input checked="" type="checkbox"/> New guardian holds legal residence in Oklahoma City Public School boundaries.			
<input checked="" type="checkbox"/>	Residency Proof 1		
<input checked="" type="checkbox"/>	Residency Proof 2		
<input checked="" type="checkbox"/> New guardian has assumed permanent care and custody of the child listed above.			
<input checked="" type="checkbox"/> New guardian contributes the major degree of support to the child listed above.			
<input checked="" type="checkbox"/> All parties declare this affidavit is made in good faith and not solely for the purpose of obtaining school privileges.			
Reason for assuming custody:			
Circle the relationship to child:	Grandmother	Aunt	Sibling
	Grandfather	Uncle	Other:
Student Street Address			
City	State	OK Zip	
Home/Work Phone	Cell Phone		
VERIFICATION OF IDENTIFICATION – All signatures below verify facts affirmed in this affidavit are true.			
New Guardian's Name <small>*(as written on driver's license, birth certificate, court document, social security card, or other approved ID)</small>	Printed Name	Signature of New Guardian	
	*Documentation of Identification Provided	*ID Number Listed on Documentation	
Mother's Name <small>*(as written on driver's license, birth certificate, court document, social security card, or other approved ID)</small>	Printed Name	Signature of Mother (list reason if unavailable)	
	*Documentation of Identification Provided	Mother's last known address or contact information	
Father's Name <small>*(as written on driver's license, birth certificate, court document, social security card, or other approved ID)</small>	Printed Name	Signature of Father (list reason if unavailable)	
	*Documentation of Identification Provided	Father's last known address or contact information	
OKCPS Resident School	Printed Name of Staff Verifying Affidavit	Signature of Staff Verifying Affidavit	